

Senior Pastor Search Committee Formation Plan

- 1) Church Council develops a time line for completing the items below.
- 2) Church Council develops criteria for membership on the Senior Pastor Search Committee.
- 3) Council communicates the criteria to the Board of Deacons and the Board of Trustees, asking each board to submit a list of potential members by a given date.
- 4) Council communicates the criteria to the congregation, asking people to submit their names if they would be willing to serve...if asked.
- 5) Council develops its own list of candidates.
- 6) When the Deacon and Trustee lists are received a master list is created.
- 7) The Council reviews the master list, develops the best possible Pastoral Search Committee list and assigns council members to approach individuals on that short list to assess their willingness and availability to serve is asked.
- 8) The Council shares the responses. If some prospective members declined to serve...another group will have to be selected from the master list who will meet the diversity requirements of the committee. Council members will be assigned to approach the new group of possible search committee members.
- 9) This process will be repeated as many times as necessary to form the committee. It may require some additional meetings of the Council to get this work done in a timely manner.